

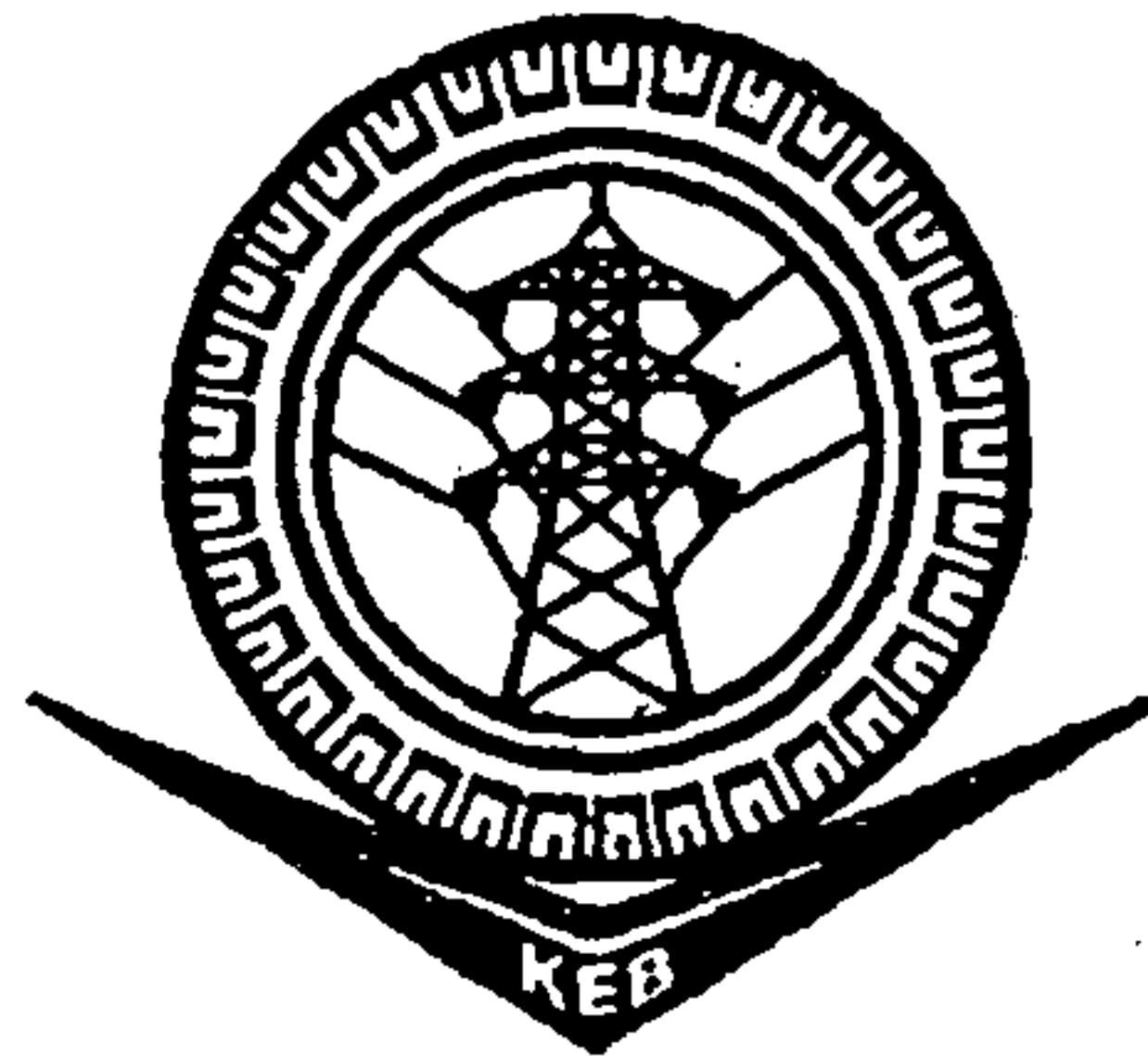
KARNATAKA ELECTRICITY BOARD

MANUAL OF DELEGATION OF POWERS

FIRST EDITION : 1997

UNDER REVISION---2013

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PREFACE

Karnataka Electricity Board deals with Generation, Transmission and Distribution of electricity. While dealing with these activities, the officers of the Board shall have to manage the work entrusted with due diligence.

To enable them to work efficiently in discharging their assigned duties, financial powers were delegated through various orders under "KEB Manual of Financial Powers" which were issued in 1978, 1987 and 1990.

Considering the price increase due to inflation, greater demand for new connections and for smooth and efficient functioning of the Board, powers delegated to officers have been revised vide Board Order No. KEB/B5/3410/77-78/Dated 16-10-1997. While exercising powers delegated, officers shall act considering the canons of financial propriety and strictly conform to budget provisions.

The existing "KEB Manual of Financial Powers" renamed as "KEB Manual of Delegation of Powers" vide B.O. No. KEB/B24/6441/97-98/ Dated 18-12-1997, is now brought out as first edition. This manual is issued in supersession of all the earlier references and powers delegated in various orders of the Board. Henceforth this shall constitute the necessary authority to be quoted / noted in all related transactions.

I hope this edition will be useful to the officers in implementation and managing the affairs in their field of activities.

Suggestions / Omissions / Errors if any may be brought to the notice of the Secretary, KEB.

Date : 2nd Feb 1998
Bangalore

K.P. SINGH
CHAIRMAN.

INDEX

CONTENTS

Page Number

DELEGATION OF POWERS IN RESPECT OF :

WORKS	1
REPAIRS AND REPLACEMENTS	7
PURCHASE	10
ESTABLISHMENT	22
MISCELLANEOUS	31
REVENUE	37
STORES	40

APPENDIX

I	Concordance Powers	43
II	Powers & Duties of Accounts Officers of the Division	44
III	Guide Lines to Purchasing Authorities	48

ANNEXURES

1 to 7

55

**DELEGATION OF POWERS IN RESPECT OF
WORKS, REPAIRS AND REPLACEMENTS**

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
	WORKS					
A	CAPITAL EXPENDITURE To accord sanction to Estimates in respect of :-					
1	Extension and Improvement to the existing Generation, Transmission & Distribution Systems	-	Full Powers	8,00,000	3,00,000	10,000
2	Rural Electrification	-	Full Powers	5,00,000	2,00,000	
3	Power supply to Irrigation Pump Sets	-	Full Powers	5,00,000	1,50,000	25,000
4	a) Service connections including BHAGYAJYOTHI Schemes etc.	-	Full Powers	8,00,000	2,00,000	30,000
	b) For arranging power supply to Industries cleared by S.W.A.	-	-	10,00,000	5,00,000	-

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M / W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
	(c) U.G. Cables in Major Cities only	—	—	10,00,000	5,00,000	—
5	Other Electrical Works such as Electrification of old Board buildings / Quarters	—	Full Powers	2,00,000	10,000	10,000
6	Civil Engineering Works inclusive of connected Electrical works	—	Full Powers	8,00,000	1,00,000	—
B	STOCK MANUFACTURE	—	Full Powers	2,00,000	75,000 Including RCC Poles 1,00,000 FOR EEES attached with Work Shop	—
C	ADMINISTRATIVE APPROVAL AND TECHNICAL SANCTION TO ESTIMATES IN RESPECT OF DEPOSIT CONTRIBUTION WORKS	—	Full Powers	8,00,000	2,00,000	25,000 In respect of shifting of meters, shifting of lines, shift- ing of poles and allied works

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
D	APPROVAL FOR THE EXCESS OVER THE SANCTIONED ESTIMATES IN RESPECT OF					
1	Electrical Works including works executed Departmentally		Upto 20% over the estimate sanctioned by himself or by the lower authority.	Upto 15% over the estimate sanctioned by himself or by the Divisional Engineer.	Upto 10% over the estimate sanctioned by himself.	Upto 5% over the estimate sanctioned by himself.
2	Civil Works and Electrical Works		Upto 15% over the estimate sanctioned by himself or by the lower authority or 10% excess over the accepted tender value which ever is higher.	Upto 10% over the estimate sanctioned by himself or by the Divisional Engineer or 10% excess over the accepted tender value which ever is higher, provided the total cost of work is within his powers of sanction to estimates.	Upto 5% over the estimate sanctioned by himself or 10% excess over the accepted tender value which ever is higher, provided the total cost of work is within his powers of sanction to estimates.	—
E	APPROVAL FOR THE ACCEPTANCE OF TENDERS FOR THE EXECUTION OF ELECTRICAL/CIVIL WORKS		Full Powers so long as the cost of work does not exceed the sanctioned estimated amount by more than 25%.	8,00,000 each work, so long as the cost of work does not exceed the sanctioned estimated amount by more than 15%.	1,50,000 each work, so long as the cost of work does not exceed the sanctioned estimated amount by more than 10%.	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M / W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
F	SANCTIONS OF REVISED/ SUPPLEMENTAL ESTIMATES IN RESPECT OF ELECTRICAL AND CIVIL WORKS.	—	Upto 20% of the original estimated cost.	Upto 15% of the limit of their powers of sanction to original estimates.	Upto 10% of the limit of their powers of sanction to original estimates.	—
G	APPROVAL FOR THE EXECUTION OF WORKS					
1.	Departmentally	—	Full Powers	Full Powers	Full Powers	—
2.	Short term Tender for Piece Work NOTE : Piece work shall be executed by issuing short term notice through notice Board by giving 7 days time.	—	Full Powers	2,00,000	50,000	—
3.	By Contract System Work.	—	Full Powers	10,00,000	2,00,000	—
4.	Award of Electrical/Civil Works at schedule of rates or below the schedule of rates of Board/PWD Works.	—	Electrical 4,00,000 Civil 2,00,000	Electrical 3,00,000 Civil 1,00,000	Electrical 1,00,000 Civil 20,000	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
5.	Award of works without calling for quotations/tenders during emergency	—	2,00,000 Subject to report to Board	1,00,000 Subject to report to Zonal CEE	20,000 Subject to report to Circle SEE	—
6.	Total turnkey works - Electrical Works such as extension of lines and erection of Transformer centres	—	10,00,000	5,00,000	3,00,000	—
H	WORKS CONTRACTS					
1.	Execution of Agreement	—	Full Powers	Can execute agreement in respect of works within his powers.	Can execute agreement in respect of works within his powers.	—
2.	Cancellation of Contracts	—	Can cancel the contract executed by him.	Can cancel the contract executed by him.	Can cancel the contract executed by him duly reporting to SEE.	—
I	CONDONATION OF DELAY IN EXECUTION OF CIVIL WORKS / OTHER WORKS CARRIED OUT BY CONTRACT	—	Can condone upto 12 Months beyond the period fixed in the contract approved by the Board / themselves / SEEs.	Can condone upto 6 Months beyond the period fixed in the contract approved by themselves / EEES.	Can condone upto 3 Months beyond the period fixed in the contract approved by themselves.	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
J	REVENUE EXPENDITURE WORKS					
1.	Dismantling / Decommissioning of idle power service lines, machinery, plant, building etc.,	—	Full Powers	4,00,000	1,00,000	—
2.	Dismantling of idle service lines	—	Full Powers	Full Powers	50,000	Full Powers (only for releasing service main, meter, cutout by maintenance men.)
3.	Protective works against climatic conditions such as providing thatties for Board buildings and tower rivettments in Malnad areas/Coastal areas only.	—	Full Powers	50,000	20,000	—
4.	Clearing of Weeds, Grass, Vegetation etc., in the station yards at schedule of rates of Board/PWD.	—	Full Powers	Upto 8, 000 per station per annum	Upto 4, 000 per station per annum	Upto 2, 000 per station per annum
5.	Maintenance of small park, gardens in front of offices.	—	2,500 per annum	1,000 per annum	750 per annum	500 per annum

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
1	REPAIRS & REPLACEMENTS Repairs & Maintenance of Plant, Machinery and lines including replacements.	—	8,00,000	2,00,000	1,00,000	5,000 Towards distribution system only
2	a) Repairs of faulty Distribution Transformers b) Repairs of faulty Power Transformers (Subject to observance of Board guidelines in this regard)	— —	Full Powers 5,00,000	Full Powers —	10,000 1,00,000 EE (Elect) MT Only.	— —
3	Repairs to Buildings a) In respect of buildings which are in existence for more than 30 years b) In respect of buildings which are in existence for more than 20 years but up to 30 years. c) In respect of buildings which are in existence for 20 years and less.	— — —	50% of the capital cost of the building. 20% of the capital cost of the building. 10% of the capital cost of the building.	25% of the capital cost of the building. 10% of the capital cost of the building. 5% of the capital cost of the building.	10% of the capital cost of the building. 5% of the capital cost of the building. 3% of the capital cost of the building.	— — —

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M / W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEES
4.	Repairs To Vehicles In respect of :- a) Light Vehicles such as Cars, Vans, Jeeps etc., b) Heavy Vehicles such as Lorries, Trucks etc.,	—	30,000 per Vehicle per year 50,000 per Vehicle per year	30,000 per Vehicle per year 30,000 per Vehicle per year	30,000 per Vehicle per year 15,000 per Vehicle per year	1,000 per Vehicle per year 1,000 per Vehicle per year
NOTE :						
i) An expenditure of Rs. 1,000/- towards petty/minor repairs can be incurred without an estimate and Purchase Order.						
ii) Executive Engineers can make 100% payment against the delivery of the Vehicle provided the estimate is sanctioned by the competent authority.						
iii) The cumulative total expenditure of each light vehicle should not exceed Rs.45,000/- per annum and Rs. 85,000/- per annum in case of heavy vehicle.						
iv) Cumulative total expenditure during the life of vehicle should not exceed the current cost of such vehicle.						
5	Repairs to Boats/Launches	—	—	Upto an annual limit of 5% of the book value in case of Motor boats / launches	—	—
6	Repairs to Furniture	—	Full Powers	2,000 at a time	1,000 at a time	500 at a time

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
7	Repairs to T & P Articles	—	Full Powers	7,500	5,000	—
8	Repairs to :					
	a) Mechanical Typewriters, Duplicators, Calculators, Numbering Machines, NCR etc.,	—	Full Powers	4,000	2,000	500
	b) Copiers (Xerox)	—	Full Powers	Full Powers	Full Powers	—
	c) Electronic Typewriters, Computers, Telex Machines	—	Full Powers	10,000	5,000	—

**DELEGATION OF POWERS IN RESPECT OF
PURCHASE**

Sanction in Rupees

Sl. No.	Delegation of power in Respect of	CEE (MM&P) CEE PFC & ADB CEE M / W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
1.	Invitation of tenders	Full Powers	3,00,000	1,00,000	20,000	—
2	Acceptance of tenders in case of :- a) Advertised tenders (Calling tenders by open advertisements)	15,00,000	3,00,000	1,00,000	20,000	—
	NOTE : i) In case only one tender is received in response to a tender notification published in leading newspapers, CEE(MM&P) is empowered to accept single tender in Board's interest. ii) Purchase proposals exceeding Rs. 15,00,000 shall be brought before the Purchase Committee.					
	b) Limited tenders (Calling tenders from a limited number of firms registered with Board and / or reputed manufacturers / firms)	3,00,000	1,00,000	20,000	15,000 purchases are limited to the items listed in relevant list of materials.	—
3	Purchase of Proprietary Spares (proprietary spares means the spares obtainable only from the original suppliers/manufacturers of the particular equipment/ accessory/component)	10,00,000	1,00,000	50,000	20,000 (**)	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEEs	ALL AEEEs
	NOTE : i) Payment of service charges to Proprietary firms in advance upto Rs. 1 lakh may be paid by CEE MM&P only. ** ii) In case of work of emergent nature where the materials are required to put back the equipment / line into service (Not for store stock) twice the normal powers can be exercised.					
4	a) Urgent purchases by local/ telephonic enquiry	50,000	20,000	5,000	2,000	500
	b) Purchase of fuel out of imprest	—	—	5,000	5,000	500
5	Sundry purchases from Government Institutions, Janata Bazars, Co-operative societies without calling for quotations.	25,000	10,000	5,000	4,000	1,000
6	Full payment against proof of despatch through Bank or against delivery (proforma invoice)					
	a) Proprietary Spares	10,00,000	1,00,000	50,000	20,000	—
	b) Other Items	Within his powers of purchase.	—	—	—	—

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
7	Placing of Purchase Order in respect of :- a) Rate contract approved by the Board NOTE : i) CEE (MM&P) Can place Purchase Orders with the local SSI Units under certain conditions ii) A Divisional Officer of a division can arrange 90% advance payments through Bank against proof of despatch and 10% after receipt and verification of materials for the purchase made within his powers of purchase.	Can place Purchase Order to the extent stipulated in the rate contracts within his powers of purchase.	Can place Purchase Order to the extent stipulated in the rate contracts within his powers of purchase.	Can place Purchase Order to the extent stipulated in the rate contracts within his powers of purchase.	Can place Purchase Order to the extent stipulated in the rate contracts within his powers of purchase.	—
	b) Placing of Purchase Orders at DGSD/SPD rates.	Can place Purchase Order on firms who have DGSD or SPD rate contract at the contract rate without calling for tenders.	—	Can place Purchase orders for fans only.	—	—
	NOTE : No purchase Order need be placed when the total value of the purchase is less than Rs. 1,000					
8	Renewal of Currency of Purchase order for a period of 12 months beyond the date first prescribed in the purchase order provided no extra cost is involved.	Can renew the currency of the Purchase Orders placed by himself.	Can renew the currency of the Purchase Orders placed by himself.	Can renew the currency of the Purchase Orders placed by himself.	Can renew the currency of the Purchase Orders placed by himself.	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEEs	ALL AEEEs
9	To place an extension order to a Purchase Order within 6 months not exceeding once provided Prices have not fallen during the period and the total amount of purchase including amount of extension order does not exceed their powers of purchase.	Can place extension order to the extent of 50% of the originally ordered Qty.	Can place extension order to the extent of 25% of the originally ordered Qty.	Can place extension order to the extent of 25% of the originally ordered Qty.	Can place extension order to the extent of 25% of the originally ordered Qty.	—
10	Alterations of mode of transport	Can alter the mode of transport (Rail/Lorry) depending upon the urgency & exigency of Board service with or without additional cost of Board.	—	—	—	—
11	Purchase of Cement	Can place the orders with the manufacturers and/or with the firms on DGSD/SPD rate contract and also arrange 100% payment against proof of despatch through Bank.	Only CEE(MW) Can place the orders with the manufacturers and/or with the firms on DGSD/SPD rate contract and also arrange 100% payment against proof of despatch through Bank.	—	—	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
12	Purchase of Steel & Steel products	Can purchase from manufacturers (SAIL, TISCO, IISCO etc.) at the rates fixed by the Controller of Iron & Steel from time to time without Financial limits & also arrange 100% payment against proof of despatch.	Only CEE(MW) Can purchase from manufacturers (SAIL, TISCO, IISCO etc.) at the rates fixed by the Controller of Iron & Steel from time to time without Financial limits & also arrange 100% payment against proof of despatch.	—	—	—
13	Purchase of Steel from Rerollers/VISL	Can purchase steel from Rerollers/VISL to the extent of requirement.	Only CEE(MW) Can purchase steel from Rerollers/VISL to the extent of requirement.	—	—	—
14	Acceptance of excess supplies	Can accept excess supplies upto 10% of the quantity in respect of the Purchase Orders placed by themselves and also by the Board.	Can accept excess supplies upto 10% of the quantity in respect of the Purchase Orders placed by themselves provided the total cost is within their powers of purchase.	Can accept excess supplies upto 10% of the quantity in respect of the Purchase Orders placed by themselves provided the total cost is within their powers of purchase.	Can accept excess supplies upto 10% of the quantity in respect of the Purchase Orders placed by themselves provided the total cost is within their powers of purchase.	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
15	Payment of application fee for Import License.	Can pay the required amount of application fee for import licence in case where there are no local authorised agents.	Only CEE (MW) Can pay the required amount of application fee for import licence in case where there are no local authorised agents.	—	—	—
16	Acceptance of increase in prices: a) In cases of statutory variations in Duties/Taxes/Freight and extraordinary events like revaluation of currency and in cases of rise in insurance rates.	Full Powers	Full Powers	Full Powers	Full Powers	Full Powers
	b) In case of variations in Raw materials prices	Full Powers subject to IEMA formula or approved price variation clause of the Board subject to acceptance of price variation.	Full Powers subject to IEMA formula or approved price variation clause of the Board subject to acceptance of price variation.	—	—	—
17	Condonation of delay / levy of penalty / levy of penalty at reduced rates / waiver of penalty.	To exercise in accordance with B.O. NO. K.E.B./B5/3410/77-78 dated 19-5-81 (Annexure-1)				

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
18	Stationery and Printing.					
	a) Purchase of Stationery	20,00,000 per annum	30,00,000 per annum	2,00,000 per annum	1,00,000 per annum	—
	b) Printing of Forms, Registers, Annual Financial Statements, Administration reports, Accounts Manuals, Regulations, Civil lists, Gradation lists etc.,					
	i) Only Printing charges when paper is supplied by the Board.	Full Powers	50,000 per annum	20,000 per annum	20,000 per annum	
	ii) Printing charges including cost of paper	Full Powers	2,00,000 per annum	2,00,000 per annum	25,000 per annum	
19	Purchase of Reference books Acts and Rules, Dictionaries, Topo sheets, Maps, Magazines (Technical/ Finance) etc.,	Full Powers	Full Powers	4,000 per annum	1,000 per annum	

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M / W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs	
20	Purchase of Furniture in respect of newly sanctioned staff and also towards replacements.	Full Powers	Full Powers	Full Powers	25,000 per annum	—	
21	Purchase of Typewriters (Kannada)	Can Purchase 1 for each post of Typist / JPA / SPA sanctioned plus 10% for spare & replacements.				—	
NOTE : Purchase of English Typewriters requires approval of the Board.							
22	Purchase of Duplicators, Copiers, Xerox Machines, Electronic Typewriters, Calculators etc.,	3,00,000 per annum. May purchase computers also.	50,000 per annum.	10,000 per annum.	5,000 per annum.	—	
23	Purchase of Drawing instruments.	10,000 per annum	10,000 per annum	2,000 per annum	500 per annum		
24	Purchase of Medicines and Hospital equipments etc.,	NOTE : i) SEE (Jog) & EEE (Shiva) can purchase medicines to the extent of requirement for the use from janatha bazar / Co-Operative Societies ii) Hospital equipments can be purchased by calling tenders					

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
25	Photographs	5,000 per annum	5,000 per annum	2,000 per annum	1,000 per annum	—
26	Purchase of Wall Calendars	1,000 per annum	200 per annum	200 per annum	200 per annum	—
27	Purchase of Clocks and Time Pieces	Full Powers	Full Powers	500 per annum	500 per annum	—
28	a) Purchase of Automobile spares	Can purchase automobile spares to the extent of actual requirements in respect of vehicles under repairs	Can purchase automobile spares to the extent of actual requirements in respect of vehicles under repairs	Can purchase automobile spares to the extent of actual requirements in respect of vehicles under repairs	Can purchase automobile spares to the extent of actual requirements in respect of vehicles under repairs	—
	b) Purchase of tyres and tubes from Vikrant Company.	Can make full payment on delivery	Can make full payment on delivery	Can make full payment on delivery	Can make full payment on delivery	—
29.	Purchase of Crockery etc.	Full Powers	Full Powers	2,000 per annum	Upto 500 towards replacements once in two years.	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
30	Purchase of Cloth for Uniforms	Full Powers	—	—	—	—
31	Payment of stitching charges for Uniforms	Full Powers	Full Powers	Full Powers	Full Powers	—
32	Purchase of Shoes, Chappals, Rubber Boots and Hand Gloves.	Full Powers subject to ceiling prices fixed.	Full Powers subject to ceiling prices fixed.	Full Powers subject to ceiling prices fixed.	Full Powers subject to ceiling prices fixed.	—
33	a) Condonation of delay in submission of bills for supplies / services	Can condone the delay if the claims are preferred within one year from the date of supplies/services.	Can condone the delay if the claims are preferred within one year from the date of supplies/ services.	Can condone the delay if the claims are preferred within one year from the date of supplies/ services.	—	—
	b) Condonation of delay in execution of contract documents provided it does not affect deliveries and increase in price variation.	Upto a maximum of 90 days.	—	—	—	—

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEEs	ALL SEEs	ALL EEEs	ALL AEEEs
34	Modifications in the orders approved by the Board.	<p>1) Can make modifications in the Purchase Order placed without involving the Board in any Financial commitments pending ratification by the Board</p> <p>2) Can accept increase upto 10% of accepted price or Rs. 50,000 which ever is less arising as a result of changes in the specification. This limit can be Rs. 1 lakh for major equip-ments such as C&R panels, isolators etc.</p> <p>3) Can make extra payment for additional minor equipment not</p>	-	-	-	-

Sanction in Rupees

Sl. No.	Delegation of power in respect of	CEE (MM&P), CEE PFC & ADB, CEE M/W B'LORE	CEE (G) & ALL CEES	ALL SEEs	ALL EEES	ALL AEEEs
		<p>s p e c i f i c a l l y mentioned in the Purchase Order provided the entire cost is not more than 10% of the Purchase Order or Rs.1 lakh whichever is less.</p> <p>4) Can accept quantity variation of + or - 1% of total ordered quantity in respect of ACSR Conductor & UG Cables to account for individual drum tolerance as per ISS.</p>				

**DELEGATION OF POWERS IN RESPECT OF
ESTABLISHMENT**

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
1	Appointment	As per R & P Regulations	As per R & P Regulations	As per R & P Regulations	-
NOTE :FA & CAO can appoint Assistant Accounts Officers on Probation.					
2	Declaration of Probationary Period	Can declare as per provisions of R&P Regulations.	Can declare as per provisions of R&P Regulations.	Can declare as per provisions of R&P Regulations.	-
3	Promotion	As per R&P Regulations.	As per R&P Regulations.	As per R&P Regulations.	-
4	Promotion of Maintenance Establishment to Regular Establishment	As per R&P Regulations.	As per R&P Regulations.	As per R&P Regulations.	-
5	Deputation of Maintenance men for Major Works				
	i) Outside the Board's Jurisdiction	Full Powers	-	-	-
	ii) Inside the Zone/Circle	Full Powers	Full Powers	-	-

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
6	Engaging of Part time Sanitary Workers	—	Can engage Sanitary Workers where full time Sanitary Workers are not sanctioned either for office or for Colony on payment of Rs.500 per month.	Can engage Sanitary Workers where full time Sanitary Workers are not sanctioned either for office or for Colony on payment of Rs.500 per month.	—
7	Transfer of Employees	<p>1. Zonal CEEs can effect inter-circle transfer of employees of the rank of JEs/Senior Assistants & below within their jurisdiction.</p> <p>2. CEE(G) can effect transfers of AEEEs & below with a committee comprising of concerned CEEs.</p> <p>3. a) FA & CAO can effect transfers of AOs & AAOs by a Committee consisting of CCAs and concerned Zonal CA.</p> <p>NOTE :</p> <p>i) Allocation of work in the same Head Quarters among the AOs & AAOs may be effected by Zonal Controllers duly taking the approval of FA & CAO / CCAs in their area of work.</p>	<p>All subordinate staff below the rank of AEs & equivalent in their jurisdiction.</p> <p>(Only by O&M SEE's)</p>	<p>All subordinate staff of the rank of JEs & equivalent & below in their jurisdiction.</p> <p>(Only by O&M EEE's)</p>	—

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
8	<p>Sanction of Leave</p> <p>i) Casual Leave</p> <p>ii) Other Kinds of Leave</p> <p>a) Group A & B Officers</p> <p>b) Group C & D Employees</p> <p>c) Special Disability Leave</p>	<p>ii) The above power can be exercised subject to guidelines issued by the Board from time to time.</p> <p>Can sanction to themselves under intimation to next higher authority & all employees working under them.</p> <p>Can sanction all kinds of leave except study leave for officers working under them except SEE's, EEE's and equivalent cadres.</p> <p>Can sanction all kinds of leave except study leave</p> <p>CEE (G) can sanction to AEEs & AE's; FA&CAO</p>	<p>Can sanction to themselves under intimation to next higher authority & all employees working under them.</p> <p>Can sanction all kinds of leave except study leave for officers working under them except SEE's, EEE's and equivalent cadres.</p> <p>Can sanction all kinds of leave except study leave</p> <p>Can sanction to divisional cadre</p>	<p>Can sanction to themselves under intimation to next higher authority & all employees working under them.</p> <p>Can sanction all kinds of leave except study leave for officers working under them except SEE's, EEE's and equivalent cadres.</p> <p>Can sanction all kinds of leave except study leave</p> <p>-</p> <p>-</p> <p>-</p>	<p>Can sanction all employees working under them.</p> <p>-</p> <p>-</p> <p>-</p>

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
	d) Maternity Leave	can sanction to AO's & AAO's, CEEs can sanction to Circle cadre employees whenever admissible upto 12 months with extra cost. Can sanction as per Regulations	employees upto 3 months with or without extra cost. Further period upto 12 months can be sanctioned by CEE's. Can sanction as per Regulations	Can sanction as per Regulations	-
9	Change of Head Quarters of AEEs in Major Works.	Full Powers - CEE's MW only.	-	-	-
10	Shifting the post of Group D employees under intimation to Board.	Full Powers	Full Powers	Full Powers	-
11	Sanction of Conveyance allowance	Can sanction subject to the provision of allowance to the posts.	Can sanction subject to the provision of allowance to the post.	Can sanction subject to the provision of allowance to the post.	-
12	T.A. Bills a) Counter signature	Full Powers	Can countersign bills of all subordinate staff NOTE : TA Bills of SEE and above donot require counter signature	Can counter sign bills of all subordinate staff.	-

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
13	b) Condonation of delay including LTC/HTC	Full Powers	—	—	—
	Advances				
	i) Advance of Pay, TA & Transfer grants	Can sanction to all employees including Deputationists.	Can sanction to all employees working under them. 1) TA for journey on tour upto admissibility. 2) 1 Month Pay & TA on transfer.	Can sanction to all employees working under them. 1) TA for journey on tour upto admissibility. 2) 1 Month Pay & TA on transfer.	—
	ii) Advances for House Building / Purchase / Enlargement	CEE (G) can sanction advances to the employees up to the rank of AEEE's and AO's and below	—	—	—
	iii) Advances for purchase of Motorcycle/Scooter/Moped	CEE (G) can sanction to all employees	—	—	—
iv) Advances for purchase of bicycle	Zonal CEE's can sanction to all employees	—	—	—	

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
14	v) Sanction of Festival advance. Increments	Can sanction to himself & other employees working under him. Can sanction increments for all employees working under them.	Can sanction to himself & other employees working under him. Can sanction increments for all employees working under them.	Can sanction to himself & other employees working under him. Can sanction increments for all employees working under them.	—
15	Imprest a) Permissible Holding limit	Rs. 5,000 10,000 for Board Sectt.	Rs. 5,000	Rs. 5,000	Rs. 4,000
		<p>NOTE : i) FA & CAO shall issue payslips to all group 'A' officers ii) Respective pay drawing officers shall issue pay slips to all groups 'B' officers</p> <p>NOTE : Section officers are permitted to hold imprest as per orders issued by the Board from time to time</p>			
	b) Sanction c) Payment out of Imprest	Can sanction to Circles and Divisions. Rs. 1,000 (Limit does not apply to statutory payment such as advance of Pay and DA, Telephone & Trunk call charges, Railway Freight, Vehicle taxes & Premium, Inspection fees etc.)	Can sanction to Circles and Divisions. Rs. 1,000 (Limit does not apply to statutory payment such as advance of Pay and DA, Telephone & Trunk call charges, Railway Freight, Vehicle taxes & Premium, Inspection fees etc.)	— Rs. 500 (Limit does not apply to statutory payment such as advance of Pay and DA, Telephone & Trunk call charges, Railway Freight, Vehicle taxes & Premium, Inspection fees etc.)	— Rs. 250 (Limit does not apply to statutory payment such as advance of Pay and DA, Telephone & Trunk call charges, Railway Freight, Vehicle taxes & Premium, Inspection fees etc.)

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
16	Refund of Unpaid wages credited to miscellaneous revenue.	Full Powers	Full Powers	Full Powers	—
17	Refund of other amounts credited to miscellaneous revenue.	Full Powers subject to verification by Internal Audit	Full Powers subject to verification by Internal Audit	Full Powers subject to verification by Internal Audit	—
18	Writing off of irrecoverable advance to staff	Upto Rs. 1,000 subject to verification by Internal Audit.	Upto Rs. 500 subject to verification by Internal Audit.	Upto Rs. 300 subject to verification by Internal Audit.	—
19	Change of Name	Full Powers in case of all appointments within their powers of appointment.	Full Powers in case of all appointments within their powers of appointment.	Full Powers in case of all appointments within their powers of appointment.	—
20	Pensionary Benefits	Can sanction as per B.O. NO. KEB/B16/1448/83-84/DT. 2-9-97 (Annexure - 2)			—
21	Voluntary Retirement	Full Powers Within their Powers of appointment			—
22	Er-gratia payment to Employees	Can sanction Funeral expenses and cost of wreath at rates approved by the Board from time to date.			—

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
23	Accident grant to all employees who sustain serious injuries in the course of duty requiring hospitalisation.	Can sanction as per prevailing norms (Annexure - 3)			
24	Approval of journey	For their subordinates all journeys within the State.	For their subordinates all journeys within the Circle.	For their subordinates all journeys within the Division.	
25	Approval of journey outside the State for inspection of materials.	CEE(MM&P), CEE PFC/ADB, CEE (MW) are authorised to depute employees.			
26	Journey of Medical Attendant/employee	Can sanction as per Medical Attendance Regulations.			
27	Compensation to dependents of deceased who die in electrical accidents.				
	a) Departmental	As per provision under Workmen Compensation Act.	As per provision under Workmen Compensation Act.		
	b) Non Departmental	As per B.O. No. KEB/B7/2476/95-96 dt. 25-1-1996 (Annexure -4)			

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
	c) Compensation for tree cutting	Full Powers	2,500	1,000	—
	d) Compensation for damages to food and commercial crops.	Full Powers	2,500	1,000	—
	e) Solatium to Owners of animals that die of electrocution.	Solatium fixed by the Board from time to time (Annexure - 5)			—
28	Charge Allowance	Can sanction for all AEEs and below upto 12 months.	Can sanction for all AEs/ AAO's and below upto 12 months.	Can sanction for all others working under him upto 12 months.	—
		Note : FA & CAO shall sanction charge allowance to Accounts Officers.			
29	Deputation of employees to Government / Other institutions / Organisations	All deputations shall be approved by the Board			—
30	Transfer / Retention / suspension of lien	Shall be vested with respective Appointing authorities			—
31	Recognition of Rural Revenue collection centres.	—	—	EEE's of O & M Division.	—
32	Deputation of employees for Rural revenue collections	Note : Section officers can also depute employees to recognised revenue collection centres.			AEEE's of O & M Sub-dvn.

**DELEGATION OF POWERS IN RESPECT OF
MISCELLANEOUS**

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
1	Engaging Post Boxes and payment of renewal fees	Full Powers	Full Powers	Full Powers	—
2	Shifting of Telephones	Full Powers	Full Powers	Full Powers	—
3	Advertisement in News papers in the following cases :- i) Recalling for duty / termination / dismissal matters. ii) Revenue matters. iii) Notices / warnings pertaining to unauthorised tapping of power.	i) In approved news papers at ruling rates from time to time. ii) In local newspapers at ruling tariffs whenever information to be disseminated locally.	i) In approved news papers at ruling rates from time to time. ii) In local newspapers at ruling tariffs whenever information to be disseminated locally.	i) In approved news papers at ruling rates from time to time. ii) In local newspapers at ruling tariffs whenever information to be disseminated locally.	—
4	P&T Telephones	Zonal CEEs can sanction a) P&T Telephone with STD facility on OYT basis to the offices / Residences of EEE's, O&M Dvns.	Can have P&T Telephone with STD facility to both their office and residence.	—	—

Sl. No.	PARTICULARS	GEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
5	Payment of Inspection fees, Octroi, Tax and other statutory charges.	b) P&T Telephone without STD facility on non - OYT basis to the offices of the AEEE's O&M Sub Divisions Accounting / Non Accounting Sections / All manned stations. Full Powers	Full Powers	Full Powers	-
6	Missing Vouchers	FA & CAO and all CEEs can accept certificates of payments in lieu of missing vouchers.	-	-	-
7	Lease of Land at Railway Yard	Can sanction charges upto Rs. 1,000 per month and for a period not exceeding 2 years in each case at usual rates to avoid demurrage.	-	-	-
8	Renting of Private Buildings	Can engage private buildings for stores and	Can engage private buildings for stores and	Can engage private buildings for stores and	-

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
9	Tea and Refreshments i) Official meeting	office upto Rs. 10,000 per month in major cities such as Bangalore, Mangalore, Hubli, Mysore & Belguam. In others places Rs. 5,000 per month under intimation to the Board. The rent may be assessed by the Board's EE's (Civil) or PWD EE's. Can incur upto Rs. 20 per member present.	office upto Rs. 2,000 per month under intimation to the Board. The rent may be assessed by the AEE (Civil) of the Board or PWD AEE's. Can incur upto Rs. 15 per member present.	office upto Rs. 500 per month under intimation to the Board. The rent may be assessed by the AEE (Civil) of the Board or PWD AEE's. Can incur upto Rs. 15 per member present.	— Can incur upto Rs. 10 per member present.
10	ii) V.I.Ps visiting the offices Rent for Power lines crossing Railway lines	As per rates prescribed by the Board from time to time. (Annexure - 6) Full Powers	Full Powers	Full Powers	—
11	Advance deposits towards Octroi	Full Powers	Full Powers	Full Powers	—

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
12	Payment to Railways	Can pay necessary payment towards Railway Freight charges payable by Credit notes or otherwise in consultation with the Railways.	Can pay necessary payment towards Railway Freight charges payable by Credit notes or otherwise in consultation with the Railways.	Can pay necessary payment towards Railway Freight charges payable by Credit notes or otherwise in consultation with the Railways.	—
13	Destruction of time barred records	Full Powers in accordance with the Board Orders issued from time to time	Full Powers in accordance with the Board Orders issued from time to time	Full Powers in accordance with the Board Orders issued from time to time	—
14	Maintenance of Guest House	—	<p>i) Can incur expenditure @ Rs. 40 per month per room for routine maintenance</p> <p>ii) Can incur annual recurring expenditure of Rs. 500 per year for replacement of Linen, Curtains, Bedsheets etc.</p>	<p>i) Can incur expenditure @ Rs. 40 per month per room for routine maintenance</p> <p>ii) Can incur annual recurring expenditure of Rs. 500 per year for replacement of Linen, Curtains, Bedsheets etc.</p>	—
15	Contingencies	Can purchase upto Rs. 300 per month.	Can purchase upto Rs. 300 per month.	Can purchase upto Rs. 300 per month.	Can purchase upto Rs. 150 per month.
<p>Note : Section Officers can also incur Rs. 100 per month towards Purchase of Contingencies.</p>					

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
16	Spot recruitment of labourer for restoration of power supply during emergency for handling of Transformer and Store equipments etc.,	-	-	Not exceeding Rs. 2000 at a time. (duly reporting to next higher authority by drawing amount under proforma bill)	Not exceeding Rs. 1000 at a time. (duly reporting to next higher authority by drawing amount under proforma bill.)
17	Shifting of Revenue Accounts	Can shift from one unit location to another unit location subject to sanctioned strength not being exceeded.	-	-	-
18	Depositing of advance with Local bodies / Corporation or Governments (State & Central) for carrying Board's works.	Rs. 50,000	-	-	-
19	Issuing NOC to run generating sets by private parties	CEE(G) can issue No Objection Certificate to industries for installation of DG sets of 1000 KVA capacity & above which requires synchronisation with the KEB grid.	-	EEs of O&M divisions may issue No Objection Certificates to industries for installation of DG sets which do not require synchronisation with the KEB grid, after obtaining Field Report & subject to clearance of KEB dues/arrears if any by the industry.	-

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
20	Annual maintenance contract for computers, cash registers, duplicaters and copiers.	Full Powers (As per the rate contract fixed by the CEE MM&P from time to time)	Full Powers	Full Powers	-

**DELEGATION OF POWERS IN RESPECT OF
REVENUE**

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
1	Withdrawal / refund of revenue / tax subject to pre-audit.				
	a) (i) Order passed by the Appellate Authority except by the Board	Above Rs. 5,000 upto Rs. 10,000. Zonal CEEs only	Above Rs. 1,000 upto Rs. 5,000	Upto Rs. 1,000	—
	ii) In specific cases as per the directions of the Board for preparation of withdrawal statement.	Above Rs. 5,000 upto Rs. 10,000. Zonal CEEs only	Above Rs. 1,000 upto Rs. 5,000	Upto Rs. 1,000	—
	b) All other cases except (a) (i) & (ii)	Above Rs. 1,00,000	Above Rs. 10,000 upto Rs. 1,00,000.	Upto Rs. 10,000	—
2	Writing off of consumers irrecoverable arrears including Audit Short Claims.	Can write off upto Rs. 5,000/- subject to verification by the Internal Audit	Can write off upto Rs. 3,000/- subject to verification by the Internal Audit	Can write off upto Rs. 2,000/- subject to verification by the Internal Audit	—

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
3	Recovery of Revenue Arrears including Audit Short Claims in instalments (In respect of permanent installations only)	Upto Rs. 50,000 for all installations 50% to be paid before reconnection and the balance recoverable in six monthly instalments along with current bills and interest on arrears as per rules subject to confirmation of arrears by the revenue section	Upto Rs. 25,000 for all installations 50% to be paid before reconnection and the balance recoverable in six monthly instalments along with current bills and interest on arrears as per rules subject to confirmation of arrears by the revenue section	Upto Rs. 10,000 for all installations 50% to be paid before reconnection and the balance recoverable in six monthly instalments along with current bills and interest on arrears as per rules subject to confirmation of arrears by the revenue section	Upto Rs. 5,000 for all installations 50% to be paid before reconnection and the balance recoverable in six monthly instalments along with current bills and interest on arrears as per rules subject to confirmation of arrears by the revenue section
4	Sanction of Power supply to industries and other consumers (For Zonal CEEs, SEEs of O&M Circles, EEEs of O&M Divisions, AEEs of O&M sub-divisions only)	H.T. CEE(G) - 1001 to 2000 KVA Zonal CEEs 501 to 1000 KVA	H.T. 251 to 500 KVA	L.T. 41 to 67 HP H.T. upto 250 KVA	L.T. upto 40 HP
5	Reduction of Contract demand/sanctioned load.	As per provisions of relevant clause under Supply Regulations. (Annexure - 7)			
6	Sanction of temporary power for Industrial requirements		Up to 100 HP	Up to 40 HP	Up to 10 HP

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
7	Sanction of power of industries cleared by single window agency only			Upto 250 KVA	-
8	Servicing of new installations.		Installation of 1001 KVA & above	All HT installations upto 1000 KVA / Public shows / Circus, permanent / temporary cinemas	All LT Power, lift irrigation / temporary cinema installations.
9	Filing suits for revenue arrears			Can file suits against consumers who are in revenue arrears, engaging legal advisers (approved by SEE) at scheduled rates.	Can file suits against consumers who are in revenue arrears, engaging legal advisers (approved by EE) at scheduled rates.
10	Signing of plaints and vakalaths.	Full Powers	Full Powers	Full Powers	Full Powers
Note : Section Officers can also sign plaints and Vakalaths.					

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
		Government departments and local bodies subject to observance of rules as per KEB Accounts Manual Vol. II.	Government departments and local bodies subject to observance of rules as per KEB Accounts Manual Vol. II.	Government departments and local bodies subject to observance of rules as per KEB Accounts Manual Vol. II.	—
	b) Hiring of materials from Private parties such as DG Sets, Jacks, Cranes & Compressors for Board works in exigencies.	Upto Rs.20,000	Upto Rs.5,000	Upto Rs.1,500	—
4	Debiting of demurage or wharefage charges to revenue expenditure.	Full Powers when such charges are beyond the control of employees concerned.	Rs. 2,000 at a time when such charges are beyond the control of employees concerned.	Rs. 500 at a time when such charges are beyond the control of employees concerned.	—
5	Handing over charge by Store Keeper.	Can grant time to Store Keepers to hand over charge as follows : i) Central Stores - 6 Weeks. ii) Regional Stores - 6 Weeks. iii) Divisional Stores - 4 Weeks. iv) Sub-Divisional Stores - 2 Weeks	Can grant time to Store Keepers to hand over charge as follows : i) Central Stores - 3 Weeks. ii) Regional Stores - 3 Weeks. iii) Divisional Stores - 3 Weeks. iv) Sub-Divisional Stores - 6 Weeks	Can grant time to Store Keepers to hand over charge as follows : i) Divisional Stores - 2 Weeks. ii) Sub-Divisional Stores - 1 Week	—

Sl. No.	PARTICULARS	CEE (G) & ALL CEE's	ALL SEE's	ALL EEE's	ALL AEEE's
6	Binding of Store Invoices and Receipt Vouchers	-	Rs. 10 for each bundle containing 500 to 600 Invoices / Vouchers by oral enquiry.	Rs. 10 for each bundle containing 500 to 600 Invoices / Vouchers by oral enquiry.	-
7	Refund/Adjustment of cost of service mains payable to consumers on duplicate bills. (Subject to verification by I/A)	<ul style="list-style-type: none"> i) Consumer furnishing non-payment certificate on the duplicate bill. ii) AEEE of the subdivision furnishing a non payment certificate on the bill with reference to M.B. iii) The Internal Audit verifying the following records to confirm that payment was not made earlier. <ul style="list-style-type: none"> a) B.R. Register b) Cost Register of Service connection works. c) Measurement book. d) Register of Supervision charges. 	<ul style="list-style-type: none"> i) Consumer furnishing non-payment certificate on the duplicate bill. ii) AEEE of the subdivision furnishing a non payment certificate on the bill with reference to M.B. iii) The Internal Audit verifying the following records to confirm that payment was not made earlier. <ul style="list-style-type: none"> a) B.R. Register b) Cost Register of Service connection works. c) Measurement book. d) Register of Supervision charges. 		-

APPENDIX - I

CONCORDANCE POWERS

The following Officers shall exercise the powers in their respective areas of work on par with the Officer noted herein.

- | | | |
|---|---|------------------------------|
| 1) Secretary | } | Chief Engineer, Electy. |
| 2) Financial Adviser and Chief Accounts Officer | | |
| 3) Inspector General of Police. | | |
| 4) Chief Law Officer | | |
| 5) Additional Secretary. | } | Superintending Engineer, El. |
| 6) Controllers | | |
| 7) Superintendent of Police (Vig.) | | |
| 8) Deputy Controllers. | | Executive Engineer, El. |

APPENDIX - II

POWERS AND DUTIES OF ACCOUNTS OFFICERS OF THE DIVISIONS

- 1) The Accounts Officers will be in the immediate charge of the Division office and exercise control over the work of the staff under them.
- 2) The Accounts Officer is responsible for the efficient administration of the office and functioning of all the Sections under his control.
- 3) The Division office consists of 4 Sections:
 - (a) Establishment section
 - (b) Accounts Section
 - (c) Current Section
 - (d) Records Section

The distribution of the staff among the various Sections will be at the discretion of the Accounts Officers. Establishment/Accounts Section will be in charge of an Asst. Accounts Officer who will be responsible for the efficient and quick despatch of work of his section.

- 4) The Accounts Officer will inspect the general condition of each of these Sections every week.
- 5) The main functions of the Accounts Officer are as follows:
 - (a) Financial Adviser to the Executive Engineer.
 - (b) Accounting, drawing and disbursing officer of the Division.
 - (c) Officer in charge of internal check of financial transactions.
 - (d) Compiler of Accounts.
- 6) The Accounts Officer while being under the administrative control of the Executive Engineer, render Accounts to the Chief Controller of Accounts. Any difference of opinion with the Executive Engineer will be reported to the F A & C A O/ Chief Controller of Accounts/Controller of Accounts/Dy. Controller of Accounts.

- 7) He will have full administrative control over the Division Office and other Accounts, Revenue and Collection, Staff of the Division viz., Asst. Accounts Officer/Senior Assistants etc., and should secure efficient supervision over them subject to such orders and limitations as imposed by the Executive Engineer. He shall further see that the field staff entrusted with custody of money or stores or other values, maintain and render correct accounts on reliable data for eventual incorporation in the books.
- 8) He can sanction leave of all officials in his office. He can sanction their increments also. His Casual leave will be sanctioned by the Executive Engineer. His leave will however be sanctioned by the F.A. & C.A.O.
- 9) He will be competent authority for issuing show-cause notice in respect of ministerial staff working under him and can also initiate Disciplinary proceedings.
- 10) The Accounts Officer is authorised to correspond direct in all accounts and revenue matters.
- 11) To ensure financial sound administration of organisation, the following test checks may be conducted by the Accounts Officer in respect of facts which are incorporated in the Accounts Books and which form the basis for proper expenditure and revenue. The checks will include among other items:
 - (a) Test check of meter readings.
 - (b) Surprise check of cash collections in outside stations and isolated areas.
 - (c) Test check of labour payments and time rolls of the outstations, inspection of imprest cash, inspection of Stores. Such checks will preserve the morale influence and strength of the Organisation as a whole.
 - (d) He shall also visit any office/store from which accounts are not received on the due dates and to make special efforts in the matter.
 - (e) He shall also inspect works in connection with proper usage of materials drawn against specific work orders.
- 12) The Accounts Officer should present through the Exe.Engineer a clear analysis of the financial position as a whole, so that the management may take proper action to remedy any weakness in the field organisation.
- 13) The Accounts Officer will be responsible for the efficient working of the various Sections of the Division and offices comprising Cash, Stores, Revenue, Establishment, costing, stores and works bills and Establishment and T.A. payments. He will co-ordinate with the work of various Sections and will satisfy himself with all the Accounts, Records, Ledgers are maintained up-to-date, that the Stores

- ledgers are correctly maintained and the revenue assessment and realisations are properly watched in time. He shall report on all the outstanding and important matters to the Executive Engineer.
- 14) It will be his duty to report all excess over the estimates, deviations from the Rules, and assist in taking steps to regularise them. He shall see that the audit requirements are met in the maintenance of accounts.
 - 15) It will be his duty to satisfy himself that the Rules as regards works, stock and accounts are strictly observed and brought to the notice of the Superior Officers.
 - 16) He will be responsible for the correctness of the original records of cash and stores, receipts and expenditure and for submission of complete vouchers from the information supplied by the field staff.
 - 17) He shall review the ledgers and registers periodically and satisfy himself that they are maintained neatly and up to date.
 - 18) He shall be responsible for the punctual rendering of the Accounts of the Division as required by the Chief Controller of Accounts. He should see that the Accounts of the Division are not allowed to fall into arrears.
 - 19) He can waive Audit objection to the extent of Rs.100/- (Rupees one hundred only).
 - 20) He shall scrutinise estimates before furnishing budget certificate.
 - 21)
 - (a) The Accounts Officer will draw the pay bills of the entire staff of the Dvn., and will be responsible for the maintenance of Service Books, leave accounts, etc. He should see that the sanctioned scales are not exceeded without proper authority.
 - (b) All T.A. Bills will be checked and passed by him provided they are countersigned by the Controlling Officers.
 - (c) All other bills will be checked in the Division office and paid by him. The checks shall be with reference to the usual rules, as of Check measurements, agreement, local purchase orders, sanctioned estimates, etc.
 - (d) If it is not possible for him to pass any bill, due to want of higher sanction or any discrepancy, etc., he will refer such bills to the Executive Engineer who will arrange for supplying the omissions.

- 22) The Accounts Officer is responsible for furnishing to Executive Engineer all points involving technical interpretations, difficulties in the application of tariffs, etc.
- 23) The responsibility of check of receipts in the Section lies entirely with the Section Officers. But a test check of the receipts is also to be conducted by the Accounts Officer.
- 24) The Accounts Officer is responsible to see that all bills received by him are passed and payment arranged as per guidelines.
- 25) The Accounts Officer will work under the Administrative control of the Executive Engineer and inform him while proceeding out of Head Quarters or when availing casual or other leave.
- 26) The Accounts Officer is authorised to sign cheques jointly with the Asst. Accounts Officer as per guidelines limits issued/prescribed by the Board from time to time.
- 27) The Accounts Officer is responsible to see that the staff are available in their seats during office hours, that the lunch hour is utilised as per prescribed hours, to ensure this they will visit the Section at least once in a day and ensure that all the members of the staff are attending to their duties.
- 28) The Accounts Officer is authorised to open letters of credits on approved Banks subject to any general instructions issued by the Financial Adviser and Chief Accounts Officer in this behalf.

Note: The Deputy Controller of Accounts of the circles shall also exercise the above powers.

APPENDIX - III

Guide Lines to Purchasing Authorities

Purchasing Authorities shall follow the prescribed procedure for purchases.

Some important Principles are given below for the guidance of the Purchasing Authorities:-

- 1) Ensure that there is Adequate Purchase grant.
- 2) Avoid Indiscreet purchases.
- 3) Aim at procuring materials of the Best Quality at the most competitive rates available.
- 4) Examine the Costlier quality in relation to functional values and life.
- 5) Do not split purchase order with a view to avoid obtaining sanction of a higher authority.
- 6) Avoid purchases in anticipation Post-Facto sanction / approval of the Competent Authority.
- 7) Ensure that the materials proposed to be purchased do conform to the prescribed standards/specifications.
- 8) Indicate materials code numbers in the purchase orders.
- 9) For purposes of purchases of materials/equipments etc. by different purchasing authorities, the materials/equipments etc, are classified into two groups as indicated in the overleaf.
 - a) Materials/Equipments etc, listed in Group I are centralised items of purchase which will be procured and supplied by CE(E) MM & P.
 - b) Zonal Chief Engineers and Circle Superintending Engineers and Executive Engineers of O&M Divisions are to purchase Materials/Equipments etc. listed in Group II. In case of Emergency/Urgency they can purchase Materials/Equipments listed in Group I to the extent of actual requirement with the concurrence of CE(E) MM & P.
 - c) Executive Engineer of Tele-communication Divisions are authorised to purchase materials listed in Board circular No KEB/B8/2707/86-87/ dated 19-1-1995 as in overleaf.

GROUP I
(Centralised items of Purchase)

Sl.No.	Name of Material	Sl.No.	Name of Material
1.	Towers - All types of Towers, Tower parts	23.	Power capacitors
2.	Poles - PCC/RCC Poles	24.	Energy Meters
3.	Conductor - All classes	25.	Metering Cubicles
4.	Conductor Hardware & Accessories	26.	Switch Board Instruments Ammeter/Volt Meter/Power Factor Meter/ Frequency Meter etc. Indicating/ Recording types.
5.	Underground cables	27.	Portable Instruments - Ammeter/Volt Meter/Frequency Meter/ Meggar/Multi Meter etc., Indicating/Recording Types.
6.	D.O. L.O. Cutouts	28.	V.H.F. Equipments/Sets
7.	H.G. Fuses	29.	Telephones & Allied Equipment
8.	Control & Relay Panels	30.	Tele Metering Equipment
9.	PVC sheathed and Insulated Aluminium Wire	31.	Power line carrier equipment
10.	All class - Distribution Transformers	32.	Load despatch equipment
11.	All class - Power Transformers	33.	All types of ground wire
12.	All Class - Potential Transformers	34.	G.I. Wire
13.	All class - Current Transformers	35.	Guy Wire
14.	All class - Insulators and Insulator Accessories	36.	Barbed Wire
15.	All types of Lightning Arrestors	37.	G.I. Pipe
16.	All types of Group Operated Switches	38.	Transformer Oil
17.	Vaccum Circuit Breakers, O.C.Bs.	39.	Cement
18.	Air Blast Circuit Breakers and S.F 6 Circuit Breakers		
19.	Transformer Distribution boxes and feeder pillar boxes		
20.	Pole Mounting Distribution boxes		
21.	Auto Reclosing Circuit Breakers		
22.	Switch gear		

Sl.No.	Name of Material	Sl.No.	Name of Material
32.	Paints - Grey Enamel Anti-Corrosive Red Oxide	53.	Cotton Waste
33.	Fans	54.	Aluminium Tape
34.	Fire Extinguishers - All types	55.	Hacksaw Blades
35.	Filterproof Boxes	56.	Emery Paper/Sand Paper
36.	Fuse Wires of various capacities	57.	Coal Tar
37.	Alcap Solder and Soldering Flux	58.	Distilled Water
38.	NCR Machine Ink	59.	Street Light Boxes
39.	Petrol/Diesel - Engine Oil/Mobile Oil/Kerosine Oil Grease/Petroleum Jelly	60.	Rubber Bucket Washers for Hydraulic Compressors
40.	NCR/Facit Machine Rolls/Registrex Cards	61.	Re-Fills for fire extinguishers
41.	Wood Screws	62.	Soap/Vim/Phenyl
42.	Aluminium Binding Wires	63.	Brooms
43.	Painting Brushes	64.	Chockes/Starters for Fluorescent tubes
44.	Binding Wire	65.	Araldite
45.	Aerial Boards	66.	Insulating Tape
46.	Washers of All sizes		
47.	Filter Papers (For Sparklet Fitters)		
48.	Charcoal		
49.	Salt		
50.	Cells for Hand Torch/Telephone		
51.	Holder for SC / BC. Lamps		
52.	Indicating Lamps (For Panels)		

Note : The Executive Engineers, (Elect), O&M Divisions, are empowered to purchase the items in the above list except the following:

- 1) Turn Buckles
- 2) Cross Arms/Pole Clamps
- 3) Furniture
- 4) Street Light Fittings
- 5) Twisting Wrenches
- 6) Field Equipments (Survey & Drawings)
- 7) Fans.

KARNATAKA ELECTRICITY BOARD

NO.KEB/B8/2707/86-87

Board Secretariat,
'Cauvery Bhavan',
Bangalore -560009.
Dated : 19-1-1995

CIRCULAR

Sub : Inclusion of some of the items in list III of Manual of financial powers to be operated by EEEs of TCDs.

The following items are approved to be included in List-III.

EQUIPMENTS INCLUDING EMERGENCY SPARES FOR

1. PLCC equipments.
2. VHF equipments.
3. L.D. equipments.
4. Electronic equipments.
5. Automatic exchanges
6. Magneto exchanges
7. Electronic exchanges
8. Automatic and Magneto telephones
9. H.T. Protective equipments.
10. 4 Wire group selector.

ELECTRONIC COMPONENTS SUCH AS

- a) SCR's/Triacs and Thyristers of various types.
- b) Transistors of various types.
- c) Diodes of various types.
- d) Condensers of various types.
- e) Inductance of various types.
- f) Resistance of various types.
- g) I.C's of various types.
- h) Electronic tubes/rectifiers of various types.
- i) Metal Oxide variastors of various types.
- j) Antenna for VHF Sets of various types.

ELECTRICAL ITEMS SUCH AS:

- a) Plugs of various types.
- b) Sockets of various types.
- c) Push button switches of various types.
- d) Fuse holders of various types.
- e) Fuses of various types.
- f) Fuse rods of various types.
- g) Different lamps of various types.
- h) Copper terminals of various types.

CIVIL ENGINEERING MATERIALS SUCH AS :

- a) Sand
- b) Jelly
- c) Tiles
- d) Cement
- e) Stone ware pipe

HARDWARE MATERIALS SUCH AS :

- a) M.S. Angles of various sizes and types
- b) M.S.Rods of various sizes and types
- c) Nails of various sizes and types
- d) Screws of various sizes and types
- e) Bolts and Nuts of various sizes and types
- f) Pad Clamps/T Clamps of various sizes and types

PAINTING MATERIALS SUCH AS :

- a) Paint
- b) Lacquer
- c) French Polish
- d) Turpentine
- e) Colour/dye.

CHEMICALS SUCH AS :

- a) Sulphuric acid
- b) Hydrochloric acid
- c) Ferric chloride
- d) Ethylene Trichloride
- e) Spirit
- f) White Petrol
- g) Tincture Iodine / Benzene

INSULATING MATERIALS SUCH AS :

- a) Letheroide paper of various sizes and types
- b) Cotton/Mica/Cambric tapes of various sizes and types
- c) PVC insulation tapes of various sizes and types
- d) PVC sleeves of various sizes and types
- e) Bitumen compound of various sizes and types
- f) 'M' Seal of various sizes and types

Aluminium and copper conductors (bare) of various sizes.

Aluminium and copper conductors PVC insulated of various sizes.

Cadmium copper drop wire.

U.G./Overhead multicore cables of various sizes including jointing kits / compounds.

Enameled copper wire of various sizes

Grounding wire/G.I. wires of various sizes.

Dry/Wet batteries of various sizes and capacities.

Soldering lead/plumbing metal of various types.

Telephone distribution boxes/termination boxes outdoor/ indoor of various types.

LIGHTNING ARRESTER OUTDOOR INDOOR SUCH AS :

- a) Air gap
- b) Rare gas
- c) Bimetallic
- d) Silicon carbide
- e) Carbon.

HAND TOOLS SUCH AS :

- a) Cutting plier
- b) Cutter
- c) Nose Plier

d) Spanners

e) Enlarge tools

f) Hand drilling machine.

Kerosine/Petrol/HSD Oil/Engine Oil/3 in 1 Oil Soldering Iron/Soldering gun/Blow torch; Hylam sheets for printed circuit boards of various sizes.

Cotton waste/Cheese cloth/Cotton Nylon thread, refills for fire fighting equipments, Spares for protective relays of various type

TESTING/MEASURING INSTRUMENTS LIKE

- a) Oscilloscope
- b) Amps, Volt/Ohm meter/Multi meter
- c) Oscillator
- d) Measuring bridges.

The above items can be procured by Executive Engrs. Electrical of TCDs only as per purchase procedure of Board and subject to observing all the rules and conditions of the Board within their financial powers.

ADDITIONAL SECRETARY,
KEB.

KARNATAKA ELECTRICITY BOARD

Read :-

ANNEXURE - 1

- 1) Board Order no. KEB/B5/3410/77-78 dated 18.8.1978 fixing certain guidelines for condonation of delay in the supply of materials.
- 2) Board Order No.KEB/B5/3410/77-78 dated 28.2.1979 authorising Chief Engineer. Elec., (Major Works) to exercise additional powers of Chief Engineer, Elec., (General) vide Item 14 to 20 and amending Item 19 (iii) in Page 40 of MFC under additional powers of the Chief Engineer, Electricity, (General) etc.
- 3) Board letter No. B8/3388/74-75 dated 4.12.1980 according approval to levy penalty strictly in accordance with the terms of the local orders where such penalty is attracted, which is in supersession of instructions issued vide Board Order No. KEB/B5/ 3410/77-78 dated 18.8.1978.
- 4) Board Resolution No. 14393 dated 20.4.1981 according approval to continue to apply the guidelines as per Board Order No. KEB/B5/ 3410/77-78 dated 18.8.1978 and also to apply the same guidelines even in cases of review of such cases by the Board on appeal or where delay in supply is over two years etc.

ORDER NO. KEB/B5/3410/77-78

BANGALORE, DATED: 19-5-1981.

In supersession of Board Order No. KEB/B5/3410/77-78 dated 18.8.1978 and 28.8.1979 and Board Letter No. B8/3388/74-75 dated 4.12.1980 and in partial modification to Board Order No.KEB/B5/3410/77-78 dated 23.5.1978 revising the powers of sanction to various Officers of the Board, the Board is pleased to amend Item No. 9 of V Purchase appearing in Page No. 21 of the Manual of Financial Powers for levy of penalty as per guidelines detailed in the Annexure to this Order to be exercised by the Chief Engineers, Electricity, Superintending Engineers, Elecl. and to substitute the words "Condone delay and levy penalty as per Item No. 9 of V Purchase"(amended) for the words "Condone the delay upto 12 months in delivery of Materials" appearing under Item-19(iii) under "Additional Powers of the Chief Engineer, Electricity, (General).

These powers are further subject to the condition that delay/parts supplied parts not supplied should not have caused any inconvenience or extra cost to the Board. Only cases where deviations from these guidelines are considered necessary shall be referred to the Board.

- 2) The powers of the Executive Engineers, Elecl. will remain unchanged.
- 3) The same guidelines shall apply even in cases of review of such cases by the Board on appeal or where delay in supply exceeds the powers of the Chief Engineers as specified in the Annexure.
- 4) While computing the period of delay beyond scheduled delivery, full allowance shall be made for such delays as had occurred due to causes attributable to the Board, such as delay in approval of drawings, conveying approval for test certificates, inspection, indicating frequencies, proto-type tests, design approval etc. and the net delay worked out.
- 5) In cases however, where there was to be a departure in guidelines, ie. at the Board Level, these could be however considered in individual cases purely on merit based on the following:
 - i) the delay beyond stipulated delivery should be on account of strikes, lock-outs certified by an Officer of the Labour Department, not below the rank of Assistant Labour Commissioner,
 - ii) delay in the supply of any raw material, if contemplated in the order, by the Board,
 - iii) delay on account of causes attributable to the Board or its Officers, such as delay in clearance of drawings, furnishing of essential information like frequencies etc., or approval of designs, proto-type testing and such the like.
- 6) The Chief Engineers, Electricity concerned shall satisfy themselves regarding 'no inconvenience being caused to the Board losses on account of delay' and place the same on record in specific terms before applying the reduced penalty as per the above guidelines.
- 7) The Chief Engineer, Electricity, (Major Works) is authorised to exercise the "additional powers of the Chief Engineer, Elec. (General)" vide Items (14) to (20) of Revised Manual of Financial Powers.

BY ORDER,

Additional Secretary,
K. E. B.

Annexure to B.O. No. KEB/B5/3410/77-78, Dated : 19-5-1981.

I. SUPPLIES MADE IN FULL WITH DELAY

Particulars	Less than 3 months	More than 3 months but less than 6 months	More than 6 months but less than 9 months	More than 9 months but less than 1 Year	More than 1 year but less than 2 years	More than 2 years.
	A	B	C	D	E	F
Condonation of delay & levy of penalty.						
Full Supply made but more than 75% delivery made after a delay of	Condonation of delay and levy of penalty to be decided by SEs/CEs	35% of maximum penalty.	40%	45%	50%	To be referred to the Board.
Full supply made but 50% to 75% delivery made after a delay of	- do -	30%	35%	40%	45%	
Full supply made but 25% to 50% delivery made after a delay of	- do -	25%	30%	35%	40%	
Full supply made but 0% to 25% delivery made after a delay of	- do -	20%	25%	30%	35%	

SUPPLIES PART DELAYED / PART NOT DELIVERED

	3 Months (A)	6 Months (B)	9 Months (C)	More than 1 year (D)
1. Upto 50% delivered with delay and rest not supplied	50%	55%	60%	To be referred to the Board.
2. More than 50% delivered with delay and rest not supplied	40%	45%	50%	

PART DELIVERY IN TIME / PART NOT SUPPLIED

- | | |
|---|----------------------------------|
| 1. 0 to 25% delivered in time and rest not supplied | 50% of maximum penalty leviable. |
| 2. 25% to 50% delivered in time and rest not supplied | 40% of maximum penalty leviable. |
| 3. 50% to 75% delivered in time and rest not supplied | 25% of maximum penalty leviable. |
| 4. 75% to 99% delivered in time and rest not supplied | Token Penalty. |

ADDITIONAL SECRETARY,
K.E.B.

SCHEDULE OF PENSION SANCTIONING AUTHORITIES

Sl. No.	AUTHORITY	As Existing	As Amended
		IN RESPECT OF CADRES	IN RESPECT OF CADRES
i)	BOARD	Chief Engr. Elec. (Genl.) & all Chief Engrs.	Chief Engr. Elec. (Genl.), All Chief Engrs. & Chief Controllers of Accounts.
ii)	CEE (Genl.)	Suptdg. Engrs., Ex. Engrs. & Asst. Ex. Engrs.	Suptdg. Engr., Ex. Engrs. & Asst. Ex. Engrs.
iii)	Chief Controller of Accounts	Controller of Accounts, Deputy Controller of Accounts, Accounts Officer.	Controller of Accounts, Deputy Controller of Accounts, Accounts Officer.
iv)	Suptg. Engrs. Elec., of O&M Circles	Employees below the rank of Asst. Ex. Engrs. and Accounts Officers in his Circle.	Employees below the rank of Asst. Ex. Engrs. and Accounts Officers in his Circle including all maintenance employees above the cadre of Mech. Grade. II and other equivalent cadres.
		Note : In respect of employees of all ranks/ cadres working in Major Works Circles, Divisions the pension papers shall be sent to appropriate Appointing Authorities for according sanction.	Note : In respect of employees of all ranks/ cadres working in Major Works Circles, Divisions the pension papers shall be sent to appropriate Appointing Authorities for according sanction.
v)	Ex. Engrs. of O&M Divisions	- NIL -	All maintenance employees equal to and below the rank of Mechanic Grade. II and equivalent cadres. Note : Higher authorities than specified are also empowered to sanction pension to the officers / employees in case such officers / employees are working directly under their control.

KARNATAKA ELECTRICITY BOARD

ANNEXURE - 3

**Extract of Board Order No. KEB/B16/2651/94-95
dated 26.4.1994. (wef 1.4.1993)**

XX. ACCIDENT GRANT:

- (a) Workman who meets with an accident while on duty is injured severely he/she may obtain medical treatment in any of the Hospitals as per the advice of the Authorised Medical Attendant of the Board and the entire expenditure shall be met by the Board.
- (b) Accident grant to such hospitalised workman shall be paid as follows:-
 - (i) Rs.500/- (Rupees five hundred) shall be paid where the workman is hospitalised for a period upto and inclusive of seven days.
 - (ii) Rs. 800/- (Rupees eight hundred) shall be paid in case of hospitalisation for a period beyond seven days.

Injury leave, special disability leave with full pay and allowances shall be sanctioned to the injured workman for the entire period of his hospitalisation and treatment.

XXI. PAYMENT OF EX-GRATIA FOR FUNERAL EXPENSES:

When a workman dies while in service, the dependants of the deceased shall be paid Rs.1000/- (Rupees one thousand) as funeral expenses and Rs.50/- (Rupees fifty) shall be sanctioned separately for placing a wreath on dead body.

KARNATAKA ELECTRICITY BOARD

ANNEXURE - 4

READ :

B.O.No. KEB/B7/ASB/89-90/Vol.II dated 20.11.1991 with regard to delegation of powers to the Chief Engineers, Electricity of Zones and Superintending Engineers, Elecl., of O&M Circles, for sanction of solatium to owners of Animals and Human life (Non - Departmental Persons) who meet with fatal electrical accidents.

2. Resolution No. BM 643/18796 dated 4.1.1996.

Board Order No.KEB/B7/2476/95-96

BANGALORE, DATED : 25-1-1996

In partial modification to Board Order dated 20.11.1991, Board is pleased accord approval to enhance the existing rates of solatium payable to Human Life (Non-departmental persons) and also to delegate powers to Chief Engineers, Elec. of Zones and Superintending Engineers, Elecl. of O&M Circles, for sanction of exgratia in case of disablements caused due to non fatal electrical accidents to non-departmental persons as per Annexures, with immediate effect.

The other contents in Board Order dated 20.11.1991, regarding sanction of solatium to owners of Animals that die of electrocution remain unaltered.

BY ORDER,

SECRETARY, K E B.

Annexure - I to B.O. No. KEB/B7/2476/95-96

Dated : 25-1-1996

Head of Account	Sl. No.	Particulars	EXISTING			AMENDED	
			Age Group	CEEs of Zones	SEEs of Circles	Age Group	CEEs of Zones / SEEs of Circles
1	2	3	4	5	6	7	8
79.531 Compensation for injuries/ death & damages	36(b) (P-13)	Human Life (Fatal- Non-departmental)	Below 18 years	15,000/-	15,000/-	Below 18 years	30,000/-
			18 Years & above	25,000/-	25,000/-	18 Years & above	50,000/-
	36(e) (P-13)	Ex-gratia for disablements caused due to non-fatal electrical accidents to non-departmental persons.				Below 18 years	30,000/- multiplied by percent- age of loss of earning capacity as in Annexure-II
						18 years & above	50,000/- multiplied by percent- age of loss of earning capacity as in Annexure-II

Note : Payment of Ex-gratia in case of disablements caused due to non-fatal electrical accident to non-departmental persons is however subject to assessment of fault on Board side by the Chief Electrical Inspector to Government, Govt. of Karnataka and production of medical certificate by the Medical Officer not below the rank of District Surgeon with regard to percentage of disablement.

SECRETARY, K.E.B.

Dated 25-1-1996.

PART - I**List of Injuries deemed to result in permanent total Disablement**

Sl. No.	Description of Injury	Percentage of loss of earning capacity
(1)	Loss of both hands or amputation at higher sites	100
(2)	Loss of a hand and a foot	100
(3)	Double amputation through leg, or thigh or amputation through leg or thigh on one side and loss of other foot	100
(4)	Loss of sight to such an extent as to render the claimant unable to perform any work for which eye-sight is essential	100
(5)	Very severe facial disfigurement	100
(6)	Absolute deafness	100

PART - II**List of Injuries deemed to result in permanent Partial Disablement****Amputation Cases - Upper Limbs (either arm)**

(1)	Amputation through shoulder joint	90
(2)	Amputation below shoulder with stump less than 8" from tip of acromion	80
(3)	Amputation from 8" from tip of acromion to less than 4.5" below tip of olecranon	70
(4)	Loss of a hand or of the thumb and four fingers of one hand or amputation from 4.5" below tip of olecranon	60
(5)	Loss of thumb	30
(6)	Loss of thumb and its metacarpal bone	40
(7)	Loss of four fingers of one hand	50

Sl. No.	Description of Injury	Percentage of loss of earning capacity
(8)	Loss of three fingers of one hand	30
(9)	Loss of two fingers of one hand	20
(10)	Loss of terminal phalanx of thumb	20
Amputation cases - Lower limbs		
(11)	Amputation of both feet resulting in end bearing stumps	90
(12)	Amputation through both feet proximal to the metatarso phalangeal joint	80
(13)	Loss of all toes of both feet through the metatarso phalangeal joint	40
(14)	Loss of all toes of both feet proximal to the proximal inter phalangeal joint	30
(15)	Loss of all toes of both feet distal to the proximal inter phalangeal joint	20
(16)	Amputation at hip	90
(17)	Amputation below hip with stump not exceeding 5" in length measured from tip of great trochanter	80
(18)	Amputation below hip with stump exceeding 5" in length measured from tip of great trochanter but not beyond middle thigh	70
(19)	Amputation below middle thigh to 3-1/2" below knee	60
(20)	Amputation below knee with stump exceeding 3-1/2" but not exceeding 5"	50
(21)	Amputation below knee with stump exceeding 5"	40
(22)	Amputation of one foot resulting in end-bearing	30
(23)	Amputation through one foot proximal to the metatarso phalangeal joint	30
(24)	Loss of all toes of one foot through the metatarso phalangeal joint	20
Other Injuries		
(25)	Loss of one eye, without complications, the other being normal	40
(26)	Loss of vision of one eye, without complication of disfigurement of eye ball, the other being normal	30

Sl. No.	Description of Injury	Percentage of loss of earning capacity
A - Finger of right or left hand Index finger		
(27)	Whole	14
(28)	Two phalanges	11
(29)	One phalanx	9
(30)	Guillotine amputation of tip without loss of bone	5*
Middle finger		
(31)	Whole	12
(32)	Two phalanges	9
(33)	One Phalanx	7
(34)	Guillotine amputation of tip without loss of bone	4
Ring or little finger		
(35)	Whole	7
(36)	Two phalanges	6
(37)	One phalanx	5
(38)	Guillotine amputation of tip without loss of bone	2
B-Toes of right or left foot great toe		
(39)	Through metatarso phalangeal joint	14
(40)	Part, with some loss of bone	2

* corrigendum no. KEB/B7/2476/95-96 dated 6-1-1997.

Sl. No.	Description of Injury	Percentage of loss of earning capacity
	Any other toe	
(41)	Through metatarso phalangeal joint	3
(42)	Part, with some loss of bone	1
	Two toes of one foot, excluding great toe	
(43)	Through metatarso phalangeal joint	5
(44)	Part, with some loss of bone	2
	Three toes of one foot, excluding great toe	
(45)	Through metatarso phalangeal joint	6
(46)	Part, with some loss of bone	3
	Four toes of one foot, excluding great toe	
(47)	Through metatarso phalangeal joint	9
(48)	Part, with some loss of bone	3

Note : Complete and permanent loss of the use of any limb, or member referred to in this schedule shall be deemed to be the equivalent of the loss of that limb or member.

SECRETARY, KEB

KARNATAKA ELECTRICITY BOARD

ANNEXURE - 5

READ :

- i) Board Order No. KEB/B5/3410/77-78, dated 5-9-1984.
- ii) Board Circular No. KEB/B7/ASB/89-90 Vol. II dated : 2-12-1989.
- iii) Board Resolution No. 17954, dated 27-12-1989.
- iv) Board Order No. KEB/B7/ASB/89-90 Vol. II, dated : 16-1-1990.
- v) Board Resolution No. 18255, dated : 30-10-1991.
- vi) Board Secretariat Note Dated : 11-11-1991.

BOARD ORDER NO. KEB/B7/ASB/89-90 Vol. II
BANGALORE, DATED : 20th NOVEMBER, 1991

Board is pleased to approve and delegate the following Financial Powers to the Chief Engineers, Electricity, Zones/Superintending Engineers, Electrical, O&M Circles of Karnataka Electricity Board amending the existing Financial Powers delegated under Sub-Item 36(b) and 36 (d) page No. 13 of the Manual the Normal of Financial Powers (revised) as follows :

Hand of Account	Sl. No.	Particulars	EXISTING			AMENDED				
			Age Group	CEEs	SEEs	EEEs	Age Group	CEEs	SEEs	EEEs
79.531 Compensation for injuries / death and damages (outsiders)	36(d) (P-13)	Solatium to owners of animals that die of electrocution	(Applicable to Cows, Oxen, Baffalos)			(Applicable to Cows, Oxen, Baffalos, Sheep, Goat)				
				Rs.	Rs.	Rs.		Rs.	Rs.	Rs.
			Upto 3 Years	1,000/-	1,000/-	Nil	Upto 3 years	1,000/-	1,000/-	Nil
			Above 3 Years to 5 Years	2,000/-	2,000/-	Nil	Above 3 Years to 5 Years	2,000/-	2,000/-	Nil
			Above 5 Years to 10 Years	2,500/-	2,500/-	Nil	Above 5 Years to 10 Years	2,500/-	2,500/-	Nil
			Above 10 Years	1,000/-	1,000/-	Nil	Above 10 Years	1,000/-	1,000/-	Nil
			Sheep	Nil	Nil	Nil	Sheep : (per animal)			
				Non-Exotic Breed	300/-	300/-	Nil			
				Exotic Breed	500/-	500/-	Nil			
			Goat	Nil	Nil	Nil	Goat: (per animal)	300/-	300/-	Nil

- NOTE :-
- 1) In case where it is established beyond doubt that electrocution is not because of the fault on the part of victim, the SEEs can make payment upto the scale mentioned therein depending on the merit of each case on the basis of police mahazar, post mortem report and report of the concerned Field Officers of K.E.B., without waiting for the report of the Chief Electrical Inspector to Government. The report of the C.E.I.G. can be insisted upon where it is not clear whether the electrocution is because of the fault of the victim or because of the lapse on the part of K.E.B.
 - 2) The Scale of Ex-gratia payment in respect of animals will be limited to cows, buffalos, Oxen, Sheep and goat.
 - 3) These powers are to be exercised judiciously and after due verification of each case.

BY ORDER,

SECRETARY, K.E.B.

KARNATAKA ELECTRICITY BOARD

ANNEXURE - 6

READ

1. B.O. No. KEB/B5/3410/77-78 dtd. 23-5-1978.
2. B.O. No. KEB/B5/3410/77-78 dtd. 29-1-1987.
3. B.O. No. KEB/B5/3410/77-78 dtd. 17-11-1994.
4. Board approval letter No. B5/3410/77-78 dtd. 8-10-1983.
5. Board approval letter No. B5/3410/77-78 dtd. 22-11-1993.
6. U.O. Note of the Chief Controller of Accounts, KEB, Bangalore dtd. 1-6-1996.
7. Board Secretariat Note dtd. 28-7-1996.

ORDER NO. KEB/B5/3410/77-78,
BANGALORE, DATED : 9-8-1996.

Approval is accorded to enhance the existing financial provision under the miscellaneous head item No. 12 sub-item 1 & 2 'Tea and Refreshments - official meeting and VIPs. visiting the offices' of the Manual of Financial Powers as follows :

	As existing	As revised
TEA & REFRESHMENTS :		
1. Official meeting	Rs. 6/- per member.	Rs. 10/- per member.
2. VIPs. visiting the offices :		
(a) Chief Engr., Electy. (Genl)	Rs. 150/-	} Rs. 300/- per month.
Secretary	Rs. 150/-	
Financial Adviser & Chief Accounts Officer	Rs. 100/-	
Chief Engrs., Electy.	Rs. 100/-	
Chief Controller of Accounts	Rs. 100/-	
Addl. Secretary	Rs. 150/-	

As existing		As revised
(b) Suptg. Engrs., El.	Rs. 50/-	} Rs. 200/- per month
Controller of Accounts	Rs. 50/-	
Dy. Inspector Genl. of Police (Vigilance)	Rs. 100/-	
Chief Law Officer	-	
Chief Labour Officer	-	
Dy. Chief Engr., Elcy.	-	
(c) Executive Engrs. (Including Executive Engr., El., Computers)	Rs. 25/-	Rs. 150/- per month.

This shall come into force with immediate effect. Necessary amendments to the Manual of financial powers may be incorporated.

BY ORDER,

SECRETARY, K.E.B.

Extract of Regulation 36.02 of Electricity Supply Regulations 1988

36.02 REDUCTION IN CONTRACT DEMAND / SANCTIONED LOAD :

During the agreement period initial or extended the consumer is entitled to get his contract demand / sanctioned load reduced by executing a fresh agreement. The reduction will be given effect to from the meter reading date following the expiry of two months period from the date of receipt of his request by the Board. However, the consumer shall continue to pay line minimum charges, if any, till the expiry of the initial agreement period.

Note : The Officers empowered to approve the reduction of contract demand / sanctioned load of an installation are as noted below :

a) LOW TENSION INSTALLATIONS :

- | | |
|--|---|
| i) All installations other than motive power installations | Asst. Executive Engineers of the O&M Sub-Dvn. |
| ii) Motive power installations upto and including 40 HP. | Jurisdictional Executive Engineers of O&M Division. |
| iii) Motive Power Installations upto and including 80 H.P. | Jurisdictional Suptdg. Engineer, of O&M. Circle. |
| iv) Motive power installations of above 80 H.P. | Zonal Chief Engineers, Electy. |

b) HIGH TENSION INSTALLATIONS :

- | | |
|---|----------------------------------|
| i) All HT installations of contract demand upto and including 1000 KVA. | Chief Engineer Electy. (General) |
| ii) All HT installations of contract demand above 1000 KVA. | Board. |