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KPTCL AND ESCOMs PENSION AND GRATUITY TRUSTS

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No. KEPGT/KCO123/F9/2016-17/ 1365-09

Dated 16 JAN 2017

To,

Chief General Manager (F&C),
BESCOM, Corporate Office,
Bangalore

Chief Finance Officer,
MESCOM / CESC/HESCOM/GESCOM
Corporate Office,
Mangalore/Mysore/Hubli/Kalaburgi,

Sir,

Sub : Common Errors / discrepancies observed in Pension Rolls in PPMS
Submitted by the Accounting Units to Pension and Gratuity Trust.

In order to have Centralised database of Pensioners/Family Pensioners at Pension and Gratuity Trust and to facilitate the Accounting units to generate monthly Pension roll, 'Pension Payment Management system' was introduced. On comparison of fund requisition statement sent by Accounting units, through the software with that of manual fund requisition statements, following discrepancies are noticed.

1. Fund requisition sent through software is not tallied with that of manually submitted fund requisition.
2. Most of the Divisions are not generating supplementary rolls through software for the pensioners/family pensioners for whom pension is withheld for want of Life Certificate. The procedure to be followed is explained with screen shots in page no. 23, 24 and 25 of User manual hosted on KPTCL website in the login screen of PPMS.

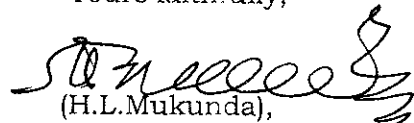
Exception : The supplementary roll in respect of Pensioner/Family pensioner whose pension is withheld prior to 01/04/2016 cannot be generated through software.

3. When a pensioner dies and family pension is sanctioned after a gap of few months, then supplementary bill can be generated by using 'Family Pension Sanction' option available under 'Pension Payment Administration'. Procedure is explained in user manual. All the Divisions are requested to make use of this option while generating first bill of family pension sanction instead of submitting manual bills.

4. All the Divisions are required to verify the draft pension rolls generated through software and then approve the Pension roll in the software. Once roll is approved, even after making corrections in the pensioner data and re-generating roll, corrections will not be incorporated in the Pension roll.

As the pensioner-wise data is required to be furnished to GoK, you are requested to instruct all the pension disbursing Divisions of your company to submit the pension rolls through the software without fail, in future.

Yours faithfully,



(H.L.Mukunda),
Financial Adviser & Managing Trustee,
KPTCL & ESCOMs Pension & Gratuity Trust.